



North Sonoma Coast Fire Protection District

PO Box 386 The Sea Ranch, CA 95497

<http://nscfpd.org> - (707)785-2648

NSCFPD Board Meeting Action Summary

Tuesday, June 20, 2023, 2:00 p.m.

Sea Ranch North Fire Station (39250 Highway One, The Sea Ranch, CA, 95497)

- I. **CALL TO ORDER:** Meeting called to order at 2:03 pm
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL:** In attendance Directors Campbell, Nybakken, Tittle, Gardener; Chief Plakos, CAL FIRE Captain Red Miller. Director Colson attended by Zoom.
- IV. **REMOTE ATTENDANCE:** Consider and take action on any request from a board member to participate in a meeting remotely due to just cause or emergency circumstances pursuant to AB 2449 (government code section 54953(f)):
Motion by Director Nybakken, second by Director Tittle approved attendance via videoconference due to a medical issue for Director Colson with a vote of 4-0. Director Colson attended remotely due to recent surgery.
- V. **AMENDMENTS TO AGENDA:** None
- VI. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None
- VII. **CONSENT CALENDAR:** Motion by Director Gardener, second by Director Nybakken to approve Consent Calendar as presented. Passed 5-0.
- VIII. **REPORTS**
 - A. Chair: Dir. Campbell shared information about staff changes at County District 5.
 - B. Chief, as written, with more overview of FSWG meeting to move funds for sales tax measure effort, and reviewed recent events and trainings.
 - C. Treasurer, as written.
 - D. CAL FIRE, now staffed with one engine per station, and the grasses are browning fast. The new UTV is here and training on it is to start soon, when it is fully equipped. Captain Miller also reviewed the fire safety walk held this last month.
 - E. Regional Engagement ad-hoc had no updates
 - F. Staffing ad-hoc has not met, but will work on revising job description to be less formal and intimidating, and will be run again in various locations. Board members requested a review and comparison of having a clerical person versus an administrator at the next Board meeting.
 - G. VFA Liaison gave a quick review of the picnic and its fundraising success.
- IX. **DISCUSSION/ACTION ITEMS**

NSCFPD Board Meeting Action Summary, June 20, 2023, Page 2

- A. Appropriations Limit: After a brief discussion, motion to approve Resolution to set Appropriations Limit for FY 23-24 made by Director Nybakken, second by Director Tittle passed on a vote of 5-0. (Resolution 23-06)
- B. Preliminary Budget: Chief Plakos reviewed three minor changes to the preliminary budget since the Finance Committee met and recommended approval. Motion by Director Tittle to approve the Preliminary Budget as presented, seconded by Director Nybakken passed 5-0. (Motion 23-07)
- C. Reserve Fund Allocations: The Board reviewed the concept of separating funds in the unallocated reserves into two new funds to establish an Operating Reserve Fund and an Apparatus Reserve Fund as new categories. After discussion, a motion by Director Campbell, second by Director Tittle to approve the two new categories passed on a vote of 5-0. Resolutions to formally establish the funds starting in FY24 will be on the July Board agenda.
- X. **CALENDAR LOOK-AHEAD:** No immediate actions at this time.
- XI. **ADJOURNMENT TO NEXT MEETING:**
Next Regular Meeting: July 18, 2023 2:00 p.m.